

**DEPARTMENTAL INPUT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

☐ New    ☐ OTR    ☐ Sole Source    ☐ Bid Waiver    ☒ Emergency

Previous Contract/Project No.

Contract

N/A

☐ Re-Bid    ☐ Other

LIVING WAGE APPLIES:    ☐ YES    ☒ NO

Requisition No./Project No.:    RQPR1600020

TERM OF  
CONTRACT

One time purchase order

Requisition /Project Title:    Emergency One-time cleanup for Roadways, Zone G

Description:    This is an emergency purchase of grounds maintenance (One-Time Cleanup) for Zone G, Roadways.

Issuing Department:    PR

Contact  
Person:    Lluis Gorgoy

Phone:    305-755-5459

Estimate Cost:    31,878.00

GENERAL    FEDERAL    OTHER

Funding Source:    X

**ANALYSIS**

Commodity Codes:    988-36

Contract/Project History of previous purchases three (3) years  
Check here ☐ if this is a new contract/purchase with no previous history.

EXISTING

2<sup>ND</sup> YEAR

3<sup>RD</sup> YEAR

Contractor:

Small Business Enterprise:

Contract Value:

Comments:

Continued on another page (s):    ☐ Yes    ☐ No

**RECOMMENDATIONS**

SBE    Set-aside    Sub-contractor goal    Bid preference    Selection factor  
No-Preference

Basis of  
recommendation:

Emergency purchase

Signed:    Jennyfer Calderon

Date sent to SBD:    08/04/2016

Date returned to DPM: